

Date:

Managing Director
Parkway Securities Limited
Room No. 901 (8th Floor)
9/E, Motijheel C/A, Dhaka-1000

Subject: **Request to correct my name (account title) as per National ID Card.**

Dear Sir,

I, Mr./Mrs./Ms have been maintaining a BO account bearing account number: 1 2 0 1 5 2 0 0 , which Customer ID No. with your esteemed brokerage house. For your further information, it may be mentioned that inadvertently my name has been recorded as as the 'Account Title' of my said BO account at the time of account opening by me, which is incorrect. But, the accurate spell of my name is , which has been mentioned in my National ID Card enclosed herewith.

Therefore, I do hereby request you to correct the spell of my 'Account Title' of the said BO account including its customer account as per my Nation ID Card at your earliest convenience.

Your kind cooperation regarding this matter will be highly appreciated.

Thanking you,

Yours truly,

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Name:
Address:

Contact No.